

RefNo	Meeting	Action	Action Lead	Agency	Agenda item	Comment
19	25-Sep-14	A measure indicating performance of end of life services to be added to the Dashboard.	Jess Bailiss	CCG	Health and Social Care Dashboard	This was discussed at the last Management Group and it was suggested that a measure around end of life services should sit underneath the performance framework for the HWBS rather than the resilience dashboard. Dr Barbara Barrie has suggested an indicator.
20		NHS England/the CCG to carry out a baseline assessment to show the impact on Primary Care Services over the winter.	Fiona Slevin-Brown/Nikki Luffington	CCG	Health and Social Care Dashboard	Discussions are taking place between the CCG and NHS England to identify the best way forward.
21		Access to GP's' was an issue often raised through consultations carried out by Healthwatch. Adrian Barker would send this information to Jess Bailiss to circulate prior to the next Health and Wellbeing Board.	Adrian Barker/Jess Bailiss	Healthwatch	Health and Social Care Dashboard	This information has been circulated to the Board.
22		A completed version of the dashboard would be brought back to the next Health and Wellbeing Board in November.	Jess Bailiss/Fiona Slevin-Brown/Tandra Forster	West Berkshire Council/CCG	Health and Social Care Dashboard	On the forward plan/agenda for 27th November 2014
23		Tandra Foster and Fiona-Slevin Brown to identify a subset of performance metrics for the Better Care Fund that could be reported to the Health and Wellbeing Board at each meeting.	Tandra Forster/Fiona Slevin-Brown	West Berkshire Council/CCG	An update report on the Better Care Fund	This will be covered under the Integration Section of the next agenda - 27th November 2014.
24		Dr Bal Bahia felt that the Health and Wellbeing Strategy needed to reflect the current health and social care economy, if the Board were expecting partners to use the Strategy as a basis for their commissioning plans. Lesley Wyman would speak to Dr Bahia outside of the meeting.	Lesley Wyman/Dr Bal Bahia	West Berkshire Council/Newbury and District CCG	Draft Health and Wellbeing Strategy available for consultation	Dr Bahia and Lesley Wyman are discussing this outside of the meeting and any comments on the Strategy will be fed back through the formal consultation process.
25		Cllr Marcus Franks suggested that once the Health and Wellbeing Strategy was agreed, the Board could choose three priorities that it would focus on over the following year. The aim of this was to ensure the Board took ownership and drove its own Strategy.	Councillor Marcus Franks/Health and Wellbeing Board	Health and Wellbeing Board	Draft Health and Wellbeing Strategy available for consultation	Report including three proposed priorities will be brought to the meeting on 27th November 2014.
26		The final version of the Health and Wellbeing Strategy would be brought to the HWBB in January for sign off rather than November, to allow for a more thorough consultation phase. A new consultation timetable to be drawn up to reflect this.	Heather Hunter/Lesley Wyman	Healthwatch/West Berkshire Council	Draft Health and Wellbeing Strategy available for consultation	Placed on the forward plan for January 2015.
27		It was resolved that the Health and Wellbeing Strategy should go out to consultation.	Heather Hunter/Lesley Wyman	Healthwatch/West Berkshire Council	Draft Health and Wellbeing Strategy available for consultation	The Health and Wellbeing Strategy will go out to consultation on 20th October 2014.
28		Rachael Wardell suggested that the Safeguarding Adults Partnership Board (SAPB) Protocol be amended so that the word 'board' was not used alone. This would avoid confusion to whether it was the SAPB or HWBB being referred to. The amended version would be forwarded to Jess Bailiss.	Sylvia Stone	SAPB	Protocol Agreement between the Health and Wellbeing Board and the Safeguarding Adults Partnership Board	Updated version of Protocol has been received and signed accordingly.
29		The SAPB Annual Report to be placed on the HWBB Forward Plan for November.	Jess Bailiss	West Berkshire Council	Protocol Agreement between the Health and Wellbeing Board and the Safeguarding Adults Partnership Board	On the forward plan/agenda for 27th November 2014
30		The Terms of Reference for the Communities Sub-Partnership to be firmed up in time for the next Health and Wellbeing Board in November	Andy Day/Nick Carter	West Berkshire Council	Proposal to merge the Local Strategic Partnership Management Group and Health and Wellbeing Board	Further consideration is required regarding the Terms of Reference for this group and therefore it has been placed on the forward plan for June 2015.